



ALL SAINTS C.E. (V.C.) FIRST SCHOOL & BUSY BEES PRE-SCHOOL

Headteacher: Mr D. Elliott-Hancock

Caring, Succeeding, Flourishing, whilst carrying our values in our HEARTS

I can do all things through Christ because he gives me strength. Philippians 4:13

6th November 2025

Dear Parents,

In order to ensure smooth and effective communication between home and school, we kindly ask that all parents follow the correct procedures when contacting us.

To help clarify which communication channel to use for different types of messages, please refer to the guide below:

Email / Phone the Office

- Reporting absences
- Urgent messages for class teachers during the school day
- Requests to stay for after-school club on the day
- Informing us that someone else will be collecting your child

ClassDojo (Direct Message to Staff)

- Non-urgent updates (e.g. poor sleep, mild illness, general wellbeing)
 - Questions about homework, reading, or general classroom matters
- Note:** Teachers do not monitor ClassDojo during the school day.

Facebook

- School event updates
- Reminders
- Classroom learning highlights

Kingfisher Club (via ClassDojo to Mrs Jones or Miss Mason)

- Updates after school hours
 - If you are running late
 - If someone else is collecting your child
- Note:** The office is not manned after school.

With warm regards,

David Elliott-Hancock
Headteacher