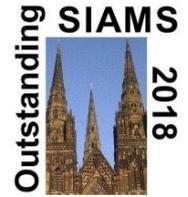




Healthy Schools
Healthy Futures



ALL SAINTS C.E. (V.C.) FIRST SCHOOL & BUSY BEES PRE-SCHOOL

Headteacher: Mr D. Elliott-Hancock

Caring, Succeeding, Flourishing, whilst carrying our values in our HEARTS

I can do all things through Christ because he gives me strength. Philippians 4:13

8th January 2026

Dear Parents,

Thank you for your continued support as we begin the new term. As you know, we recently introduced a new booking system for our Breakfast and Kingfisher Clubs, using SchoolMoney. A detailed letter was sent out before Christmas explaining the reasons for this change and providing step-by-step guidance on how to make bookings.

Since returning to school this week, we have received a number of emails and phone calls from parents who have experienced difficulties or who are unsure why the change is necessary. We want to reassure you that we welcome feedback and are here to support you as everyone becomes familiar with the new process.

However, it is important to emphasise that this system is essential for the smooth and safe running of our wrap-around care. Accurate advance bookings allow us to plan staffing, prepare activities, and ensure we have sufficient snacks and resources for all children. As shared previously, we experienced several challenges during the Autumn term — including events where unexpected numbers left us short-staffed and under-resourced. The new system helps us avoid these situations and ensures a high-quality experience for all children.

We appreciate that any change takes time to get used to, but this approach is now standard practice in many schools locally and nationally. Using SchoolMoney keeps us aligned with modern systems and supports the efficient running of our provision. We are grateful for your patience and cooperation as we embed this new process.

To further support families, we have included a Frequently Asked Questions section below, addressing the most common queries we have received this week.

Frequently Asked Questions

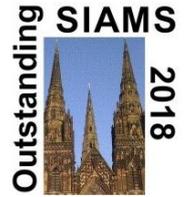
Why is this new system necessary?

Based on previous experiences — including the Christmas Film Night and other occasions — we have sometimes been left with insufficient staffing and not enough snacks or resources due to unexpected attendance. This system provides a simple and effective way to prevent such situations.

Additionally, requiring pre-payment reduces the significant amount of staff time spent chasing outstanding payments. Booking systems for wrap-around care are widely used in schools, and while this is new for us, it brings us in line with common practice.



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Can my child still attend if I haven't pre-booked?

Yes. We would never turn a child away if wrap-around care is needed.

However, from 19th January, a £2 additional charge will apply for ad-hoc or missed bookings, in line with other schools.

On-the-day bookings must be made by contacting the school office, and your account will be charged accordingly.

I use Tax-Free Childcare (TFC) vouchers, so I can't book using this system. How do I book?

You can still book using SchoolMoney as long as your account is in credit.

This means you will need to add funds via your TFC provider before making bookings. As usual, please notify the office when you have transferred money, including the unique reference code, so we can credit your account.

Please be aware that TFC payments can take up to 10 days to reach our school account, so advance planning is essential.

What if I have booked a place but no longer need it?

In line with other schools, payments for booked sessions cannot be refunded or credited.

Staffing and resources are planned in advance based on bookings, and these preparations have cost implications. This policy ensures the school does not lose or waste money and is consistent with standard practice elsewhere.

How soon do I need to book places?

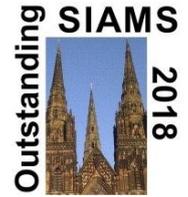
Registers are printed from the SchoolMoney system 24 hours in advance.

For example, Tuesday's Breakfast and Kingfisher Club registers are printed on Monday morning.

This gives us the necessary time to plan staffing and resources effectively.



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What if I forget to book a place?

Your child will still be able to attend if childcare is needed.

However, a £2 late/missed booking charge will apply.

Please note that if numbers exceed what we have planned for, your child may not be able to take part in their preferred activity due to limited resources.

If you have any further questions or require support with the system, please contact the school office and we will be happy to help. Thank you once again for your understanding as we work together to ensure the best possible provision for our children.

With warm regards,

David Elliott-Hancock
Headteacher