



# All Saints CE (VC) First School, Busy Bees Nursery & Kingfisher Club

## Policy Amendments due to Covid-19 Academic Year 2020/2021

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By: Full GB

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## Attendance Policy ADDENDUM - Academic Year 2020/2021

To be read in conjunction with full policy on school website ( [Attendance Policy](#) )

Following the full re-opening of school on Wednesday 3<sup>rd</sup> September 2020 to all pupils the following shall apply to Fire Safety whilst children remain in isolated bubbles.

### **Background**

DFE published guidance on full re-opening of schools can be found here: [Full Re-opening of Schools](#)

Within the guidance it states:

#### **Attendance expectations**

In March when the coronavirus (COVID-19) outbreak was increasing, we made clear no parent would be penalised or sanctioned for their child's non-attendance at school.

Now the circumstances have changed and it is vital for all children to return to school to minimise as far as possible the longer-term impact of the pandemic on children's education, wellbeing and wider development.

Missing out on more time in the classroom risks pupils falling further behind. Those with higher overall absence tend to achieve less well in both primary and secondary school. School attendance will therefore be mandatory again from the beginning of the autumn term. This means from that point, the usual rules on school attendance will apply, including:

- parents' duty to secure that their child attends regularly at school where the child is a registered pupil at school and they are of compulsory school age;
- schools' responsibilities to record attendance and follow up absence
- the availability to issue sanctions, including fixed penalty notices in line with local authorities' codes of conduct

In order to ensure that our children can return to school in as safe a way as possible in the current circumstances, All Saints CE (VC) First School will be making the following temporary changes to this policy.

The following shall apply from 01/09/2020:

- All Saints CE(VC) First School will use attendance codes as per DFE guidance (<https://www.gov.uk/government/publications/school-attendance>) where absence from school is Covid related.
- All children attending school should arrive and be collected during their allocated time and through their allocated entry/exit
- Registers will be taken daily and recorded digitally and on SIMS
- Parents of children should inform the school office by 9.30am if their child will not be attending. Parents have a responsibility to clearly state if they believe their child is exhibiting Covid-19 symptoms ([stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection.](#)) in order to allow school opportunity to implement additional procedures to keep children and staff in school as safe as possible.
- Parents of children who will be accessing childcare before and after school will be expected, wherever possible, to book and pay a half term in advance for the days that they will require this service.
- The issuing of green, red, yellow and grey letters will be suspended until further notice.
- Should school be required to close for some or all pupils due to a Covid outbreak, the school will use attendance codes as per DFE guidance and will provide remote learning opportunities from 1<sup>st</sup> day of closure.
- Should individual pupils be absent due to Covid related self-isolation, the school will provide remote learning opportunities from 2<sup>nd</sup> day of absence notification.

## Behaviour Management Policy ADDENDUM - Academic Year 2020/2021

To be read in conjunction with full policy on school website ([Behaviour Management Policy](#))

Following the full re-opening of school on Wednesday 3<sup>rd</sup> September 2020 to all pupils the following shall apply to Fire Safety whilst children remain in isolated bubbles.

### **Background**

DFE published guidance on full re-opening of schools can be found here: [Full Re-opening of Schools](#)

The following shall apply from 01/09/2020:

- All parents will be asked to follow any altered routines for arrival or departure. This will include:
  - adhering to amended drop-off and collection time slots, access to school after allotted time cannot be guaranteed
  - following all current government social distancing rules when on and around the school premises
  - ensuring that children in their care whilst on school premises adhere to social distancing rules
  - following the clearly communicated one-way system in operation at pick-up and drop-off
  - ensuring that parents and children do not gather in groups, even if social distancing is adhered to, on or around the school premises
  - ensuring that only members of their household, or a named child-minder, drop-off and collect children
- All parents will follow school instructions on hygiene, including:
  - Following rigid handwashing procedures for both themselves and their children before leaving home
  - Ensuring children wear fresh, clean clothes to school daily
  - Following rigid handwashing procedures upon arrival back at home
- There is an expectation that all staff, parents and children will adhere to current strict social distancing rules at all times at home, school and work, in order to safeguard the health and well-being of our whole school community.
- Children in school will be taught and thereafter reminded regularly of good respiratory hygiene ('catch it, bin it, kill it') including, expectations about sneezing, coughing, use and disposal of tissues and avoiding touching their mouth, nose and eyes with hands.
- Children will be reminded that whilst in school they should not have any physical contact with children or adults in their bubble who do not live in their household.
- Children will be encouraged to tell a member of staff in their bubble if they begin to feel unwell. School staff will ring parents of **all** children who are unwell and request that children are picked up **as soon as possible**, and no longer than 30 minutes after the phone call. It will be made clear in this telephone call if children have mentioned symptoms of Covid-19. Children exhibiting Covid-19 symptoms in school will be isolated from their bubble as soon as symptoms are noted or reported.
- Children will be reminded that they are not to share equipment or touch other children's belongings i.e. water bottles, lunch boxes etc.
- Children will not be allowed to use toilet areas when another child is using the facilities as none of the school toilet spaces are large enough to be able to adhere to social distancing rules with greater occupancy.
- Children should not bring items into school from home other than water bottles and lunch boxes. Reading books should only be brought into school on the designated day for changing.

## Fire Emergency Plan ADDENDUM - FROM 01/09/2020

To be read in conjunction with full policy on school website ([Fire Emergency Plan](#))

Following the full re-opening of school on Wednesday 3<sup>rd</sup> September 2020 to all pupils the following shall apply to Fire Safety whilst children remain in isolated bubbles.

### **Background**

DFE published guidance on full re-opening of schools can be found here: [Full Re-opening of Schools](#)

In order to ensure that our children can return to school in as safe a way as possible in the current circumstances, All Saints CE (VC) First School will be making the following temporary changes to this policy.

In addition to the arrangements outlined in this policy, the following shall apply from 01/09/2020:

### **Action when the fire alarm sounds**

- One member of each bubble will escort children from the building, the other member of staff will check toilets and then exit the building
- Staff will ensure that social distancing rules are adhered to where possible whilst out of the building
- HT takes mobile phone and Emergency Parent Contact Numbers and Other Emergency Contact Numbers. e.g. LA, Fire and Rescue Service, Hospitals, EWO
- Online registers will be accessed via mobile phone

### **LUNCHTIME**

- Children and staff will exit Bubble area as detailed above

### **Roll-call**

- HT will take a roll call of staff
- As registers are online, staff will be responsible for roll-call and informing HT if children are believed to be missing

### **Fire drills**

- Fire drill will take place on first day of school re-opening

## First Aid Policy ADDENDUM - Academic Year 2020/2021

To be read in conjunction with full policy on school website ([First Aid Policy](#))

Following the full re-opening of school on Wednesday 3<sup>rd</sup> September 2020 to all pupils the following shall apply to Fire Safety whilst children remain in isolated bubbles.

### **Background**

DFE published guidance on full re-opening of schools can be found here: [Full Re-opening of Schools](#)

The following shall apply from 01/01/2021:

- Each of the Bubbles operating in school will have a designated Level 3 Paediatric First Aider as follows:  
Cherry - Mrs Jones  
Oak - Mrs Hill  
Rowan - Mrs Devenport
- Only the designated First Aider for each Bubble will administer first aid
- Each Bubble will have a stocked First Aid box in their designated area
- PPE will be available in the school Hall for collection if needed, including instructions for appropriate donning, doffing and disposal after use
- First Aid will be administered only after appropriate PPE for the anticipated treatment has been donned
- Children will be encouraged, where appropriate, to clean wounds and apply plasters, ice-packs etc. themselves
- Accidents will be recorded and reported in school under our usual arrangements. However, notification will be issued to parents via email (usual first aid form will be scanned and emailed) in order to avoid the need to send home paper copies