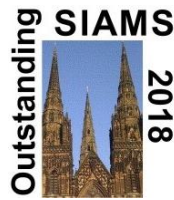




Healthy Schools  
Healthy Futures



## ALL SAINTS C.E. (V.C.) FIRST SCHOOL & BUSY BEES PRE-SCHOOL

Headteacher: Mrs V. A Bradley

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Monday, 14 October 2019

Dear Parents

As you will be aware, our new security fencing is now almost complete and we anticipate this being finished off in the next few days. I am sure that you are all as relieved as the staff and I that the fencing is unobtrusive and yet reassuring in the protection that it offers our children.

The installation of a video entry system on the new gate will mean that it will be necessary to alter both our morning drop off and evening pick-up procedures. A change in routine after so many years will no doubt come with teething problems and I would ask you to bear with us if we don't get things right the first time and need to make further changes over the coming weeks. Our main intention will be to make drop-off and pick-up as seamless as possible for parents, children and staff.

In the first instance, we would like to implement the following, with effect from Tuesday 15<sup>th</sup> October:

### **Drop-off**

Children to arrive in school between 8.45am and 8.55am.

Children in Reception, Class 1 and Class 2 should be dropped off at the new video entry gate where I will be waiting to greet them and take any messages you may have (with notepad in hand so as not to forget anything!!). The children will then be supervised by a staff member as they make their way on to the playground. We are keen to ensure that the children still have an opportunity to meet, greet and socialise with their friends as they arrive in school.

Children in Busy Bees should be dropped off via the Busy Bees gate, where they will be met by Mrs Hill or Mrs Jones.

### **Pick-up**

Children and siblings of children in Reception and Busy Bees should be collected from the Busy Bees Gate at 3.30pm

Children in Class 1 and Class 2 should be collected from the Library door at 3.30pm. It is our intention to dismiss Class 1 children first, followed by Class 2.

Should you have any questions or suggestions with regards to the new arrangements please do let me know.

Kind regards

Vicki Bradley  
Headteacher

